

Ullswater Community College

Parent and Student Guide to Google Classroom



Google Classroom



What is Google Classroom?

Students at UCC will be encouraged to use Google Classroom as a resource to assist them both in the classroom and at home. Teachers can use Google Classroom to send announcements to entire classes, share resources, course notes, PowerPoints, diagrams, and homework. Students can use it to access work covered in class in school at home or on the go and complete homework. Parents can use some of the features of Google Classroom to help engage with and support students in their home study. It is a free resource that can be accessed from any device connected to the internet - laptops, desktop computers, chromebooks, tablets or mobile phones. We would highly encourage students to demonstrate the following features of Google Classroom to their parents/carers.

Accessing Google Classroom

Students can access Google Classroom using the mobile apps (Android and iOS), or via a web browser.

In the app, students should log in with their school email address (firstname.surname@ullswatercc.co.uk). They will then be diverted to **RM Unify** and should follow the instructions for web-browsers below.

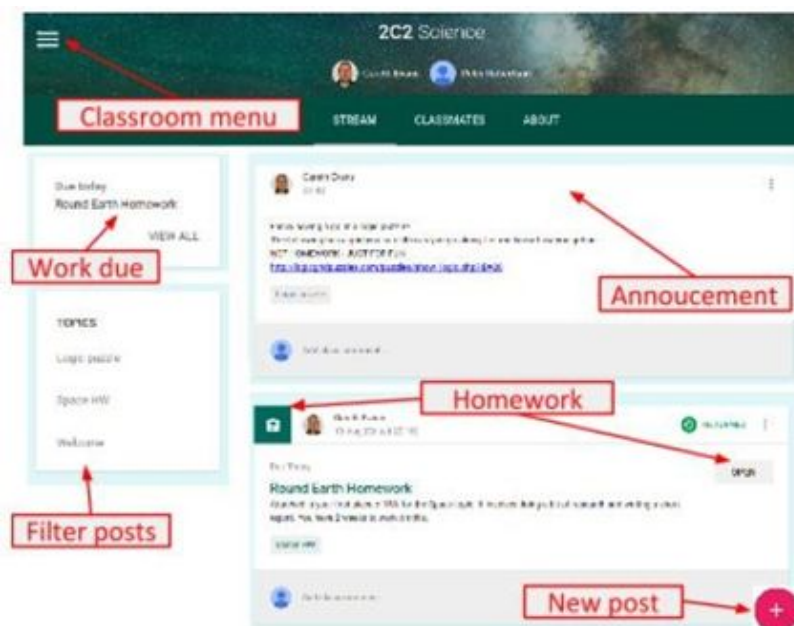


From a web-browser, students should go to www.rmunify.com signing in with their school email address and password. Email conventions for students at UCC are as follows:

firstname.surname@ullswatercc.co.uk

Once logged into RM Unify, students should see the Google Classroom tile. Click on this.

Once students have logged in, they will see the class overview page. From here they can see all of the classes they are registered with, a summary of any work due and add new classes. Clicking on a class will open that Classroom.



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The Classroom overview page will show any class announcements, assignments (homework) or posts. The three main views available are:

- **Stream** shows a list of posts made to the classroom by teachers and students. This includes announcements, questions and homework/assignments.
- **Classmates** will allow users to communicate directly with each other.
- **About** gives an overview of the Classroom and is often where teachers share whole course resources.

Accessing resources

If students are accessing Google Classroom from a mobile device, they should download the appropriate Google apps to make best use of the shared resources. The most useful Google apps are: Classroom, Calendar, Docs, and Drive. If students set up a Google account on their mobile device, their homework due dates, reminders and announcements will all be available directly in their calendar and email.

Submitting homework online

When homework is set online, it can be submitted directly within Google Classroom.

To open the homework, click on the Open button on the appropriate post in the Stream page. You will then see the homework description and any attached documents. The simplest way to complete the homework online is to open the attachment and complete your homework in this document. When you are finished, click on the **HAND IN** button.

Once your homework has been marked by the teacher, you can see any comments made by the teacher by opening the homework task as before. Over the next few weeks we will be looking at involving parents/carers more directly with Google Classroom. If you would like to receive a summary of the work that is being set on Google Classroom, please contact your child(ren)'s form tutor who can add your email address to the system.

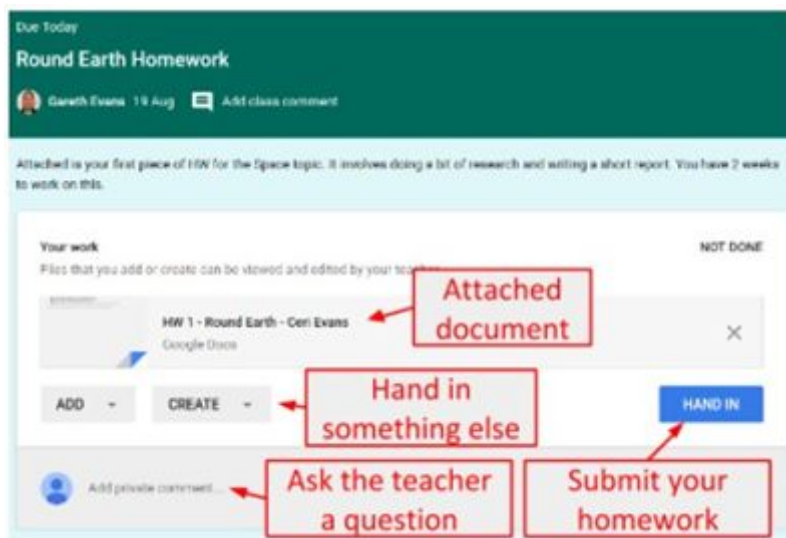
You can find information about how to submit work to a teacher here:

<https://support.google.com/edu/classroom/answer/6020285?hl=en&co=GENIE.Platform=Desktop>

You can find out more about Google Classroom at <https://support.google.com/edu/classroom/>

If you have any further questions about Google Classroom, please contact the following address:

ITsupport@ullswatercc.co.uk



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